

**FALLS CITY SCHOOL DISTRICT #57  
REGULAR BOARD MEETING**

**August 26, 2020**

**Art Houghtaling, Superintendent**

**503-787-3521**

The Falls City School Board will meet Wednesday, August 26, 2020 at 5:30 pm virtually on Zoom. The public is welcome to attend the open portion of any meeting as posted. A link to the Zoom meeting is available on the district website at [fallscityschools.org](http://fallscityschools.org).

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**REGULAR BOARD MEETING - OPEN TO THE PUBLIC**

Chairman Young opened at 5:36 pm

**Board Members in attendance:**

Bob Young, Chairman  
Larry Sickles, Director  
Shanda Yother, Director

Bret Davis, Vice Chair  
Jami Kidd, Director

**Staff Members in Attendance:**

Art Houghtaling, Superintendent  
Donna Creekmore, Admin Assistant  
Amy Houghtaling, FACES Director  
Kalee Harrison, Elementary Teacher  
Alea Littleton, Elementary Teacher

Micke Kidd, High School Principal  
Janell Davis, Elementary Teacher  
Brittney Espinoza, Elementary Teacher  
Sammy Stienhauer, Elementary Teacher  
Dani Simington, Elementary Teacher

**Audience Members in attendance:**

Jackie Olsen, CFO WESD  
TJ Bailey, Falls City City Councilor

Jeremy Gordon, Falls City Mayor  
Amber Houghtaling

**FLAG SALUTE**

**ADDITIONS AND AMENDMENTS**

- Move the City Easement discussion, Information and Discussion No. 8, to the first item of discussion in order to honor the Mayor's time.

**ELECTION OF BOARD CHAIR AND VICE CHAIR**

Motion was made by: Director Sickles to elect Bob Young to be chair for the fiscal year 2020-21.

Seconded by: Director Kidd

Discussion: Due to the current unstable concerns, we would like to continue the status quo, instead of electing new Chair and Vice Chair positions.

Vote: All ayes

Motion was made by Director Kidd to elect Bret Davis to be vice chair for the fiscal year 2020-21.

Seconded by: Director Sickles

Vote: All ayes

## BOARD REPORT

**Superintendent:** See report. Had teachers come in a week early to start working out their plan for the new school year. Discovered SimpleK12, which is an online Professional Development resource. Bryan Walton, already a staff member, was interviewed and hired for the Reset Room EA-Behavior Specialist position. This opens up 2 EA positions to hire, backfilling Mr. Walton's position, as well as the EA position that was written into the SIA Plan. High School Principal Kidd states that staff are super energized about the resources they are finding on SimpleK12. Active sharing is happening amongst the staff. The options are on-demand and there are many. Staff can choose for themselves what to engage with, as well as Admin assigning development as well, which can be board directed. SimpleK12 can be funded through the CDL grant.

**High School Principal:** Been communicating a lot with the staff. Thankful the Board made it possible to bring them in early. Staff are already quite a bit ahead of where they were in the Spring. No one is happy about distance learning, but they are working hard at getting it all set up. Parent Orientation/Registrations start on Monday. Parents had the option of coming in person, we met outside and obeyed all social distance guidelines, via Zoom, or phone. Counselor Alea Littleton has been a big help getting ready for Orientation/Registration and Natascha Perkowski, HS Secretary, has been diligently calling each family personally to set appointments. The High School schedule is complete, but has not been easy as we try to honor each teachers scheduling needs. We are going to try something new this year and intentionally have Alea Littleton supporting the High School with a main focus being on Guidance Counseling, SEL classes are built in and Alea will push into those. Corrine will focus her time at the Elementary School. Both will be able to schedule 1-on-1 meetings with students as needed. We will continue to check in with both of them throughout the year to see how things are going. Being able to have staff in the building has been a huge improvement.

**Business Manager:** Still waiting to till after the first payroll at the end of September to have more than just estimates for the budget. So look forward to that. There is an Act for additional Federal dollars coming out. Money is good right now, but the future is looking a little iffy.

**Facilities Manager:** See Report. Still waiting on power for the enclosed play structure. Dirt hasn't been moved yet. Need to call them again and see what needs to be done to make that happen.

**Athletic Director –** Athletic Dues are still required, even though we aren't playing. We are still allowed to host work outs at this time, but that is subject to change. There has been lots of guidance between the difference of practice vs. conditioning. Mr. Munkers will start strength and conditioning available for kids from 7<sup>th</sup> grade on. Lots of discussion around SEL and sports. TJ Bailey, Central School District Teacher, offered to share the OSAA and CDC guidelines that they are using. Discussed the pros and cons to the volleyball net being left up.

**FACES:** Dutch Bros has a yearly fundraiser, Bucks 4 Kids Day. This fundraiser is for the Dallas location, they choose an organization each year to support and this year they chose FACES. FACES will receive \$1 for every drink ordered on Friday, September 18<sup>th</sup>. FACES staff have been working to put together ideas to help support teachers and staff.

## INFORMATION & DISCUSSION ONLY

8. City Easement: City Manager Mac Corthell is moving on from the position of Falls City Manager. David Cline has agreed to be the interim City Manager till the position is filled. Due to the staff turnover Mayor Gordon is here today to answer any questions the Board has about the easement. Concern is that DEQ didn't specifically state that the existing equipment under the Football Field being ok to leave there. If it is determined down the road that it needs to be removed, who is financially responsible? Will the old easement be released? Will the recirculation tank be decommissioned? Will we be getting the area where the sand filtration is currently, back? The Board would like specific wording that states that if the DEQ requires removal of the drain field at a later date, that the City will pay for it. The School Attorney was consulted and a response was drafted with appropriate wording. The City is concerned with Attorney's wording of "Recommended" and offered instead "Required", as the DEQ could recommend any number of things. Chairman Young would like to be a part of the legal discussion. Mayor Gordon offered to speak with the engineer to see about more specific DEQ language. The Board granted Board Chairman Young and Superintendent Houghtaling, permission to make the final decision.

1. Superintendent Evaluation and Goals: Director Kidd and Superintendent Houghtaling met to go over everything. A decision was made to look at the goals more than the evaluation. Superintendent Houghtaling approved the Superintendent Goals, which wraps up the evaluation.
2. Start of Year: All staff officially start on August 31<sup>st</sup>. Breakfast/Lunch has paused until September 8<sup>th</sup> as per guidelines. EA's will be assigned to a teacher at the grade school and will be supporting students and families for the grade they are assigned.
3. Classified Handbook: This is more of an FYI. In your packet you will find the new revised Classified Handbook. Changes were: on page 9, clarifying language in regards to pay after 9+ years; page 24, sick leave bank was created for classified staff, sign ups to participate in that will be included in their beginning of year paperwork.
4. Board Training on Child Abuse – SB155: This is now required. We can send a digital training invite to online learning, or we may be able to do in person instruction before a future School Board meeting. In person was preferred and discussed how that would look and what dates were preferable. With a possible set date of October 19<sup>th</sup>, will send the online training to any Board member unable to make it.
5. April and May Policy Updates: First Read.
6. Revised Calendar: Highlight the 4 days originally removed from the staff calendar have been put back in.
7. OSBA November Convention: No Board Members are interested.
8. See above.
9. Organizational Resolutions:  
**RESOLUTION 2021-002: Organizational Resolution**  
 Appointment of custodian of funds:

BE IT HEREBY RESOLVED that the Board of Directors of Falls city School District authorizes the following appointments for the 2020-2021 fiscal year:

Oregon State Treasury – Art Houghtaling, Jennifer Handy  
 Oregon State Credit Union (requires two signatures)  
 General Checking: Art Houghtaling, Jennifer Handy, appointed Board Chair

## **ACTION ITEMS**

1. **Approve Consent Agenda**
  - July 28, 2020 – Board Meeting Minutes
  - July 2020 Disbursements
    - Accounts Payable: Check numbers 5180-5206 in the amount of \$58,783.49.
    - Payroll Expenses: Checks and Direct Deposits in the amount of \$228,485.77.

Motion made by Director Sickles. Seconded by Director Yother  
 Vote: All ayes.
2. **Approve Revised Calendar**

Motion made by Vice Chairman Davis. Seconded by Director Sickles.  
 Discussion: Glad that we are honoring our word in putting back days when possible.  
 Vote: All ayes.
3. **Organizational Resolution 2021-002**

Appointment of Custodian of Funds  
 Amend to include High School Principal Micke Kidd  
 Motion made by Director Kidd. Seconded by Director Sickles  
 Vote: All ayes.

**4. Approve Superintendent Goals 20-21.**

Motion made by Director Sickles. Seconded by Director Yother

Discussion: Well done for meeting and working through this.

Vote: All ayes.

**5. Guidance to Negotiate the Easement with the City: *Superintendent Houghtaling and Chairman Young have the authority to make a decision on the District's behalf.***

Motion made by Director Kidd. Seconded by Director Sickles.

Vote: All ayes.

**ANNOUNCEMENTS:**

Next Regular Board Meeting: Monday, September 21, 2020 @ 5:30

Chairman Young adjourned at 7:36 PM.

R. Young  
9/21/20