

**FALLS CITY SCHOOL DISTRICT #57  
REGULAR BOARD MEETING**

**December 14, 2020**

**Art Houghtaling, Superintendent**

**503-787-3521**

The Falls City School Board will meet Monday, December 14, 2020 at 6:30 pm virtually on Zoom. The public is welcome to attend the open portion of any meeting as posted. A link to the Zoom meeting is available on the district website at [fallscityschools.org](http://fallscityschools.org).

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**REGULAR BOARD MEETING - OPEN TO THE PUBLIC**

Chairman Young opened at 5:35 pm

Athletic Director Sickles had a city Council meeting to attend, so his report was moved up to allow him time to speak.

**Athletic Director:** AD Sickles shared that OSAA has reorganized the sports season again. Football will be first. Practice for football will begin 2/8/21. First week will be conditioning. As of now, football is still prohibited. If our county is extremely high, in the red zone, we cannot have football. All counties we compete with must also not be experiencing and extremely high number of Covid-19 cases. Volleyball practice will start 2/22/21. Track practice will start 4/8/21. Basketball practice will start 5/10/21.

Entered Executive Session at 5:49 pm

Discussion

Closed Executive Session at 6:21 pm

Open

Break

Regular Session opened at 6:32 pm

**Board Members in attendance:**

Bob Young, Chairman

Larry Sickles, Director

Shanda Yother, Director

Bret Davis, Vice Chair

Jami Kidd, Director

**Staff Members in Attendance:**

Art Houghtaling, Superintendent

Donna Creekmore, Admin Assistant

Amy Houghtaling, FACES Director

Dennis Sickles, Athletic Director

Micke Kidd, High School Principal

Janell Davis, Elementary Teacher

John Gilbert, Facilities Manager

Lynn Bailey, High School Teacher

Corrine Symolon, SEL Director  
Alea Littleton, Counselor

Bryan Walton, Education Assistant  
Tia Scruton, Education Assistant

**Audience Members in attendance:**

Amber Houghtaling, Student

Jackie Olsen, CFO LBL ESD

**FLAG SALUTE**

**BOARD REPORT**

**Superintendent:** See report. Superintendent met with the City of Falls City to sign the IGA and Easement documents. Next step is to decide if we are going to donate the easement. There are still some staff who are concerned that the elementary restarted LIPI, as the number of Covid-19 cases continue to rise. Staff were offered the option to come in on Friday and be paid, so that they can come in to prepare for students returning to LIPI. Most accepted the offer. Covid-19 scare, an employee had a direct Covid-19 positive exposure, as well as 2 students. Through this we have learned more about exposures, direct exposure = quarantine, contact of a contact = no quarantine. We posted for, interviewed, and hired a Health Aid for the elementary school. They have conditionally accepted the position; they are waiting on learning what the pay will be. High School Principal Kidd will be in charge while I'm gone on vacation. Staff have been emailed.

**High School Principal:** Student conferences were approached differently this time. Counselor Littleton took quite a bit off my plate and helped on many fronts. Right now, we are checking in with parents/students that didn't have a conference scheduled. Special Education Teacher Stephanie McEwen and I attended a Law Conference put on by COSA. Learned things I didn't know previously. Student Introduction went smoothly. Lynn Bailey has been working on credit recovery options, which is really needed. Mr. Dixon is going to give us 9-12 hours a week of in person math tutoring. LIPI will start at the high school in January. We've been working on building a strong relationship with Perrydale. We are finding that the high school could really use an activity coordinator. Someone to organize dances, lunch activities, weekly instead of monthly events. We feel kids need another point of interaction. We need to start the conversation for next year. How would we fund the position? Could FACES potentially be a partner? Lots of college classes being taken through the Willamete Promise this year that amounts to over 40 credits, over \$7,000 in savings for our students/families, for students taking college level classes with Lynn Bailey.

**Business Manager:** See Report. Quick update, we may need to do an adjusted budget. Forecasting for the 21-23 biennium.

**Facilities Manager:** The Fire Department has been working with our Reading Specialist Jenny Hamilton, to do a book and gift giveaway that will take place tomorrow from 2-4pm. Been working with Polk County for permits for the Elementary's Enclosed Play Structure. The UV lights for the high school should be here soon, we will then have one on the main floors at both buildings. Attended asbestos training. In the process of purchasing trail cams, after winter break, to help keep an extra eye on things.

**FACES:** See Report. 2-way communication has been our focus. Our favorite music teacher, Ms. B, will be rejoining us for 30 minute music classes for 3<sup>rd</sup>-8<sup>th</sup> graders. Possibly for high school as well. Discussed having DLAG staff contacting parents to check in when students don't make it to Zoom classes. Discussed what constitutes attendance and what the repercussions the school district has.

**SEL (Reset Room) –** See Report.

**FCTA –** See Report. Freshman are doing great!

## INFORMATION & DISCUSSION ONLY

1. Policy Updates – 2<sup>nd</sup> Reading -
2. Resolution 2021-005: Local Service Plan – Needs to be adopted. These are services we receive from WESD. The Salem ESD has is doing great and has been a huge help.
3. Negotiation Team – Vice Chair Davis and Director Sickles volunteered to serve.
4. Budget Calendar – This is just a look over, it is ready to be approved.
5. SIA Plan – Review summary page. Discussed the need to brainstorm how to spend the remaining \$40,000. Suggested that could possibly be used for an Activities Director at the high school. How to best engage families? We could get info out in the water mailer if necessary. Need to look at the 21-23 biennium to see where our budget is at. WESD is also compiling information for us.
6. City's Request for Easement Donation – The City is requesting that the easement be donated.
7. Pay Scale for New Health Assistant – Researched how much Health Assistants are typically paid, range is between \$12-\$19/HR. Based on those amounts, \$14.50 was proposed as a starting wage. This is higher than the starting pay for Educational Assistants and less than the Reset Room/Behavior Specialist. I will need input on the pay scale and we will need to take a look at it across the board as the minimum wage increases.
8. Mr. Dunaway – Mr. Dunaway was a teacher at the Elementary school, while his wife taught at the High School. Mr. Dunaway passed away last week, we sent flowers to his family but wish some kind of recognition could have been done before he passed. Scholarship? Building Name?

## ACTION ITEMS

### 1. Approve Consent Agenda

- November 3, 2020 – Emergency Board Meeting Minutes
- November 16, 2020 – Regular Board Meeting Minutes
- December 2, 2020 – Emergency Board Meeting Minutes
- November 2020 Disbursements
  - Accounts Payable: Check numbers 5387 - 5428 in the amount of \$48,731.33
  - Payroll Expenses: Checks and Direct Deposits in the amount of \$246,847.42.

*Motion made by Director Sickles. Seconded by Director Kidd.*

*Vote: All ayes.*

### 2. Approve Resolution 2121 – 005: Local Service Plan Resolution

*Motion made by Director Kidd. Seconded by Vice Chair Davis.*

*Vote: All ayes.*

### 3. Approve Budget Calendar

*Motion made by Director Sickles. Seconded by Director Yother.*

*Vote: All ayes.*

- 4. Approve Policy Updates –  
GBEB, GBN/JBA, JBN/GBN, JHCC as presented by the Superintendent**

*Motion made by Director Sickles. Seconded by Vice Chair Davis.  
Vote: All ayes.*

- 5. Donate Easement as presented -**

*Motion made by Director Sickles. Seconded by Director Kidd.  
Vote: All ayes.*

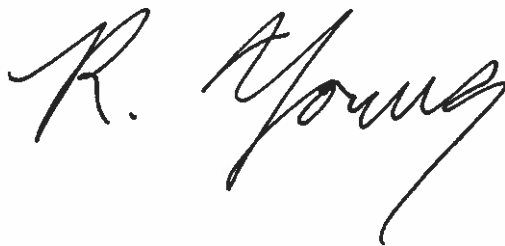
**Good of the Order**

Thanks to Donna for picking up Dinner

**ANNOUNCEMENTS:**

Next Board Meeting: Tuesday, January 19, 2021  
Executive Session @ 5:30 PM  
Open Session @ 6:30 PM

Chairman Young adjourned at 8:08 PM.

A handwritten signature in black ink, appearing to read "R. Young". The signature is written in a cursive, flowing style with a long, sweeping tail on the "g".