

**FALLS CITY SCHOOL DISTRICT #57
BOARD MEETING**

JANUARY 24, 2017 6:30 PM

Jack Thompson Superintendent

503-787-3521

The Falls City School Board will meet Tuesday, January 24, 2017 at 6:30 pm at the Falls City High School. The public is welcome to attend the open portion of any meeting as posted.

SPECIAL SESSION - OPEN TO THE PUBLIC

Chair Kidd called the special session to order at 5:35 PM

Board Members in attendance:

Jami Kidd, Chair
Larry Sickles, Director

Bob Young, Vice Chair
Kristy Major, Director

Staff Members in attendance:

Jack Thompson, Superintendent
Debbie Pavon, Business Manager

Art Houghtaling, ES Principal

1. OSBA Training: Superintendent Thompson showed an online training video "Roles & Responsibilities aka: Who Does What..."
 - a. Q & A, Discussion

Chair Kidd adjourned at 6:30 PM

REGULAR BOARD MEETING – OPEN TO THE PUBLIC

Chair Kidd called the session to order at 6:30 PM

Board Members in attendance:

Jami Kidd, Chair
Larry Sickles, Director

Bob Young, Vice Chair
Kristy Major, Director

Staff Members in attendance:

Jack Thompson, Superintendent
Debbie Pavon, Business Manager
John Gilbert, Facilities Manager
Lynn Bailey, Grant Writer
Mike McConnell, FACES Leader

Art Houghtaling, ES Principal
Dennis Sickles, Athletic Director
Jessica Wood, Teacher
Amy Houghtaling, FACES Coord.

Audience Members in attendance:

Jolene Guzman, Itemizer-Observer
Amber Houghtaling, Student
School

Chris O'Dell, auditor
Vicki Avery, Luckiamute Charter

Jim Gardner, Luckiamute Charter School
School
Fred Weisensee, Luckiamute Charter School

Matt Beasley, Luckiamute Charter

Flag Salute was given

- Superintendent Thompson shared that it was School Board Recognition Month and handed out a Proclamation from Kate Brown, Governor of the State of Oregon.
- Chris O'Dell gave a report on the 2015-16 audit
- Members of the Luckiamute Valley Charter School Board of Directors would like to participate in a Sports Co-op with Falls City School District. Luckiamute is a K-8 school so would only be combining middle school students. They shared that they are willing to split the cost of coaches, equipment and bussing. There's a possibility of LVCS building a sports facility. They will send invitations to FCSD when they have a meeting regarding the facility.
- Mike McConnell addressed the board requesting a class during the first trimester of 2017-18 to get FCSD on the National Historic Registry. A possible grant for a professional historian to assist a licensed teacher, to gather information, take pictures and videos. There was a discussion around needing clarity on if we get on the historic register, would we be able to upgrade the buildings as needed for classroom space and energy efficiency. Mr. McConnell will be gathering more information and getting it to the administration.

REPORTS

- Superintendent / HS Principal: Superintendent Thompson shared that the weather has made for several late start days and closures. Make up days have been added to the calendar: Conference Days Jan. 27 and Feb. 3. School Days March 3, April 7 and April 21. All are Fridays so the school year has not been lengthened. Superintendent Thompson mentioned the fire sprinkler system in the gym needs to be repaired or replaced to today's standards at a cost of \$4,000 - \$12,000. Superintendent Thompson noted that three board director positions end their term this year. Superintendent Thompson also shared that we have more students enrolled. Superintendent Thompson handed out his resignation, effective June 30, 2017.
- ES Principal: Mr. Houghtaling wanted to mention the staff has been encouraging students to have 90% or better attendance with prizes.
- Business Manager: Ms. Pavon mentioned that Mr. Staehely printed the budget report due to my absences from being sick. There was a discussion regarding the bottom line and the available budget going forward this year. Vice Chair Young is looking for money to spend on building out the covered play area at the elementary school into a usable indoor gym space.
- Library Director: Mr. Rommel was not in attendance but a report was given.
- Facilities Manager: Mr. Gilbert shared his report noting the lead testing is just about completed.
- Athletic Director: Mr. Sickles referred to his written report, noting the ongoing discussion around the Kings Valley Co-op.
- FACES Grant Coordinator: Lynn Bailey addressed the board with information regarding the annual Roller Coaster Physics field trip. She and Amy Houghtaling are wanting to go big and raise money for a trip in a different location. More information will be shared at

the February Board Meeting. Mrs. Bailey and Mrs. Houghtaling also shared that on Feb. 10, there will be a Program Sustainability work session at the elementary school from 1 – 4 pm if anyone was interested in attending.

- Falls City Teachers Association: No report given.

INFORMATION & DISCUSSION

1. Strategic Goals for 2016-17.
2. Review of Policies (DJ; DJA; DJF; DK) Certificate of Occupancy: Superintendent Thompson shared the Commercial Certificate of Occupancy for the Bleacher Pad and the last paragraph stating “Alteration, additions, or changes in the use of the building or structure...void this certificate.” Discussion around the policies and proper procedures is a must. Superintendent Thompson and Ms. Pavon shared their concerns of an invoice from Robert Young Construction not following policy and what steps needed to be taken to allow a check to be cut. Chair Kidd tabled this discussion until the next board meeting in February.
3. OSBA Conference: Superintendent Thompson shared information regarding the next conference being held in Denver.
4. Board & Administrator Publication: Superintendent Thompson shared the publication and encouraged the board to read it.
5. Luckiamute Valley Charter School Board: Discussion at beginning of meeting.
6. Class Action Lawsuit Notice: Superintendent Thompson mentioned a lawsuit that we are named in regarding timber revenue.
7. Elementary Gym – Schedule Work Session: Scheduled for Jan. 26, 5:30 pm at the High School
8. District Staffing – Schedule Executive Session (ORS 192.660(2)(a)): Scheduled for Jan. 26, 5:00 pm at the High School
9. RFP – Transportation: Discussion regarding transportation and the timeline for the RFP. Vice Chair Young wants to look over the RFP in more detail and would like to discuss this at the next meeting. Chair Kidd tabled this agenda item for the February Board Meeting.
10. Kings Valley Co-op: Mr. Sickles shared an email he received from Peter Weber from OSAA. There will be an OSAA Board Meeting on Monday, Feb. 13 and FCSD has been added to the agenda, requesting to play down (1A) for one more year. Mr. Sickles will invite Jamon Ellingson from Kings Valley. People who are attending: Vice Chair Young, Superintendent Thompson, Dennis Sickles, Director Sickles.
11. Make up days: Conference Days: Jan. 27 & Feb 23; School Days: March 3, April 7 & 21
12. Board Director Seats: Superintendent Thompson mentioned there are three director positions opening on July 1 and elections will be held in May. A packet of information regarding board elections, term of office, oath of school board director, Polk County election dates, code of conduct, principles for board members and a Guide for Board Candidates, including and Polk County election filing application.
13. Budget Committee Member Openings: Superintendent Thompson shared the Adopted Budget Calendar and mentioned that there are open seats on the Budget Committee.
14. Kings Valley Boundary Proposal: Discussion around the map provided.

ACTION ITEMS

1. Consent Agenda

Motion made by Director Sickles, seconded by Director Major. All ayes. Approved as presented.

2. Accept \$25,000 Spirit Mountain Grant

Motion made by Director Major, seconded by Director Sickles. All ayes. Approved as presented.

3. Accept Superintendent Resignation

Motion made by Director Sickles, seconded by Director Major. All ayes. Superintendent's resignation accepted.

4. Approve Luckiamute Athletic Co-op

Motion made by Vice Chair Young, seconded by Director Sickles. All ayes. Approved as presented with the request of more information. This does not include the FACES program.

5. Approve Make up day:

Motion made by Vice Chair Young, seconded by Director Sickles. Discussion. All ayes. Approved five (5) make up days as discussed.

6. Good of the Order

Superintendent Thompson will write a letter of approval for Mike McConnell to pursue the grant for the Historical Committee and the possibility of a 2017-18 high school class to follow through with getting FCSD on the National Historic Register.

Chair Kidd adjourned at 8:08 PM

After the meeting was adjourned a quorum of board members with Superintendent Thompson and Ms. Pavon continued the discussion regarding the Robert Young Construction invoice. After Superintendent Thompson and Ms. Pavon explained the need to follow policies and procedures and also discussing the code of conduct/ethics rules, Vice Chair Young agreed to provide receipts of the purchases he made for the crow's nest that he invoiced FCSD for.

Discussion ended at 8:35 PM

Board Chair

2/21/17
Date

**FALLS CITY SCHOOL DISTRICT #57
REGULAR BOARD MEETING**

FEBRUARY 21, 2017 6:30 PM

Jack Thompson, Superintendent

503-787-3521

The Falls City School Board will meet Tuesday, February 21, 2017 at 6:30 pm at the Falls City Community Center. The public is welcome to attend the open portion of any meeting as posted.

EXECUTIVE SESSION – CLOSED TO THE PUBLIC Vice Chair Young opened at 5:34 PM

(ORS 192.660(2)(i): “To review and evaluate the performance of the superintendent or any other public officer, employee or staff member, unless that person requests an open hearing.”

“a quorum of the board may be in attendance at this session but will not be acting on district business as a board”

Vice Chair Young adjourned at 6:24 PM

REGULAR BOARD MEETING - OPEN TO THE PUBLIC

Vice Chair Young opened at 6:30 PM

Board Members in attendance:

Bob Young, Vice Chair
Shane Castle, Director

Kristy Major, Director
Larry Sickles, Director

Staff Members in attendance:

Jack Thompson, Superintendent
Debbie Pavon, Business Manager
Micke Kidd, Teacher
Jessica Wood, Teacher
Amy Houghtaling, FACES Coordinator

Art Houghtaling, ES Principal
Dennis Sickles, Athletic Director
Lynn Bailey, Grant Writer
Andy Rommel, Library Director
John Gilbert, Facilities Manager

Audience Members in attendance:

Jolene Guzman, Itemizer-Observer
Alinna Ghavanni, Polk County Mental Health

Amber Houghtaling, Student
Doug Gouge, Polk County Mental Health

Polk County Mental Health Services Update: There were handouts and short presentation regarding the fantastic partnership between Polk County and Falls City School District.

REPORTS

- Superintendent / HS Principal: Superintendent Thompson touched on several items from his report. Alex Ogden was moved from the part-time custodial position to be the full-time assistant cook. The custodial position has been posted. The OSBA & OASBO conference was held at Salashan which Superintendent Thompson and Ms. Pavon attended. We are concerned with the possible budget shortfall. Met with Mid-Columbia Bus Company regarding not renewing their contract and going out for bid. Also noted was attendance is consistently going up.
- ES Principal: Mr. Houghtaling mentioned Corrine held a suicide prevention training. The ES daily attendance is up slightly from this time last year.
- Business Manager: Ms. Pavon presented the budget.
- Library Director: Mr. Rommel highlighted, from his report, that the seed share supplies have been purchased by Polk County Master Gardners. Will be reaching out to the Itemizer-Observer for local coverage, putting it on the FCSD newsletter, website and FB, and asking the city to include it in their newsletter that is distributed with the water bills. Superintendent Thompson gave KUDOS to Mr. Rommel for getting trained to use the Inter Library Loan software. Mr. Rommel also mentioned that he plans to purchase books and viewing glasses for the solar eclipse in August. There is also a survey in the works to see how the community uses the library and to see if there's an interest in keeping the library open in the future.
- Facilities Manager: Mr. Gilbert mentioned the gym's sprinkler system failed and will be replaced. We are still waiting to hear from the insurance company regarding the ES fence repair. Mr. Gilbert noted the lead results are in and will be posted to the website as soon as we receive a final report from the testing company. Also mentioned was the problem we face with the budget and the Healthy and Safe Schools Program through ODE. We need more money to run more tests & training time that are not being reimbursed.
- Athletic Director: Mr. Sickles wanted to share that Noah was heading to the State Wrestling Championship in Portland. OSAA has denied our request to stay at the 1A level so we need representation at their next board meeting. Director Sickles and Superintendent Thompson agreed to attend. Mr. Sickles mentioned that coaches are wanting to purchase a VB spiking machine. The board agreed to look at the athletic budget at the end of the track season. A spiking machine could cost around \$3,000.
- FACES Grant Coordinator: Mrs. Houghtaling shared the sustainability team had a great brainstorming session with MAPS Credit Union. FACES has received a grant through Polk County Community Development for a Workforce Readiness Program. This will give FACES the opportunity to hire someone to oversee the program and hire students to learn landscaping and other skills.
- Falls City Teachers Association: No report given

INFORMATION & DISCUSSION ONLY

1. Strategic Goals for 2016-17
2. Polk County Mental Health Services Update: Given at beginning of meeting
3. Volunteer Application: Volunteer not present...tabled until March's meeting
4. Board & Administrator Publication: Superintendent Thompson shared the publication and encouraged the board to read it.

5. Resolution for Building Repairs: Superintendent Thompson shared that due to the increase of lead testing and other repairs needed to the district facilities, the need to move appropriations was great.
6. Resolution to spend Spirit Mountain Grant: Discussion regarding where to allocate the grant funds.
7. March 10 agenda items: Superintendent Thompson wanted to remind the board of the meeting with the FCSD staff at the Community Center and asked if there were any agenda items needing to be added. At this point a PBIS training, team building games and Q & A's about 2017-18 staff were on the agenda.
8. COSA – Update on PE minutes issue: Superintendent Thompson shared that the PE minutes issue is on the table to be pushed back two years.
9. Oregon Small Schools Association (OSSA) bills: Superintendent Thompson shared a long list of House and Senate Bills that may affect our district. He encouraged the board to look through them.
10. OSSA Legislative District: Superintendent Thompson presented a list of Senator/Representatives for Oregon with Senator Roblan and Representative Gomberg highlighted.
11. Safe Oregon Tip Line: Superintendent Thompson shared the Safe Oregon Tip Line Program is up and running, but Falls City SD has yet to sign up for the program.
12. Legislative Day, March 13: Superintendent Thompson mentioned Legislative Day and invited everyone to attend with him.
13. RFP – Transportation: Superintendent Thompson mentioned that, if approved, we will be getting the RFP out to the public on March 15.

ACTION ITEMS

7. Consent Agenda

Motion made by Director Sickles, seconded by Director Castle. All ayes. Approved as presented

8. Teacher Renewals

Motion made by Director Sickles, seconded by Director Castle. All ayes. Approved as presented.

9. Volunteer Application

This action item is tabled until March's meeting

10. Resolution for Building Repairs

Motion made by Director Sickles, seconded by Director Major. All ayes. Approved as presented.

11. Resolution to spend Spirit Mountain Grant

Motion made by Director Castle, seconded by Director Major. All ayes. Approved as presented.

12. RFP – Transportation

Motion made by Director Castle, seconded by Director Sickles. All ayes. Approved as presented.

13. Good of the Order

Reminder: Board and FCSD staff meeting/gathering on March 10, 10 am – noon, lunch provided at noon

Workshop regarding ES gym scheduled for March 8, 5:30 pm. All welcome.

ANNOUNCEMENTS

Next Regular Board Meeting – Tuesday, March 21, 2017, 6:30 PM

Board Chair

Date

**FALLS CITY SCHOOL DISTRICT #57
WORK SESSION BOARD MEETING MINUTES**

MARCH 2, 2017 8:30 AM

Jack Thompson, Superintendent

503-787-3521

The Falls City School Board will meet Thursday, March 2, 2017 at 8:30 am at the Falls City High School, Superintendent's Office. The public is welcome to attend the open portion of any meeting as posted.

BOARD WORK SESSION

Director Sickles called the open session to order at 8:47 AM

Board Members in attendance:

Larry Sickles, Director

Shane Castle, Director

Kristy Major, Director

Staff Members in attendance:

Jack Thompson, Superintendent, on phone

John Gilbert, Facilities Manager

Debbie Pavon, Business Manager

INFORMATION & DISCUSSION ONLY

1. HS Lighting Upgrade RFP: Discussion

ACTION ITEMS

14. Award Contract for HS Lighting Upgrade

Motion made by Director Sickles, seconded by Director Major. All ayes. Approved contract for HS Lighting Upgrade to True North Electric as presented.

Director Sickles adjourned at 8:50 AM

Board Chair

Date

**FALLS CITY SCHOOL DISTRICT #57
WORK SESSION BOARD MEETING MINUTES**

MARCH 8, 2017 5:30 PM

Jack Thompson, Superintendent

503-787-3521

The Falls City School Board will meet Wednesday, March 8, 2017 at 5:30 pm at the Falls City Community Center. The public is welcome to attend the open portion of any meeting as posted.

WORK SESSION BOARD MEETING

Chair Kidd opened at 5:39 PM

BOARD MEMBERS IN ATTENDANCE

Jami Kidd, Chair
Kristy Major, Director

Bob Young, Vice Chair
Shane Castle, Director

STAFF MEMBERS IN ATTENDANCE

Jack Thompson, Superintendent
Debbie Pavon, Business Manager
Dennis Sickles, Athletic Director
Micke Kidd, Teacher
Amy Houghtaling, FACES Coordinator

Art Houghtaling, ES Principal
John Gilbert, Facilities Manager
Jessica Wood, Teacher
Bethany Cornutt, EA/FACES

AUDIENCE MEMBERS IN ATTENDANCE

Jolene Guzman – Itemizer-Observer

Amber Houghtaling, Student

Flag salute was given

INFORMATION & DISCUSSION ONLY

1. Elementary Gym

- Superintendent Thompson contacted General Steel Buildings for a rough estimate of \$85,000, just the building only.
- Mr. Gilbert received an estimate on floor of \$75,000; parking lot at \$35,000; and electrical/water/sewer at approx. \$25,000.
- Vice Chair Young is estimating a stick building would cost about \$200,000, not including labor.
- Mr. & Mrs. Houghtaling expressed the possibilities of getting grants to help with the building costs.
- Mr. Gilbert expressed concern for the need of repairs to the ES roof (replacement), HS Stairwell & to finish the bleacher project. He would like these items to be put into the budget or within the amount of a loan. Vice Chair Young doesn't like borrowing money for repair projects that should be in the adopted budget. A loan should be for the building of an ES gym, remodeling the ES kitchen and HS gym bathrooms.
- Chair Kidd said that the need for an ES gym is "a crisis."
- Livingston is building a new gym and they might have supplies that we could get from their old gym.
- Should look at the budget for athletic coaches. A sit down should be between Superintendent Thompson or Mr. Houghtaling, Mr. Sickles and Ms. Pavon.
- Ms. Pavon shared the loan information she received from Oregon State Credit Union. Vice Chair Young asked if Ms. Pavon can get more information with different loan amounts with longer terms.
- Miss Wood shared that she is resigning and moving to the coast to get married. She also shared that she has information regarding a music grant and will be passing that information on to Mr. Houghtaling, Mrs. Houghtaling and Mrs. Bailey.
- Mrs. Houghtaling mentioned that there is a Spirit Mountain grant that is for Capitol Improvement, but that might be down the road.

2. Staffing for 2017-18

- Superintendent Thompson shared the boards wishes to the audience:
 - i. Hire a teacher to be able to split the 1st & 2nd grades
 - ii. Reduce the MS to 1.5 teachers and have Mr. Burgett teach ½ day at the HS
 - iii. Create a HS Dean of Students
 - iv. Make Miss Davis a FT teacher
 - v. Lose one administrative position
 - vi. Mr. Houghtaling would serve as Interim Superintendent and Principal
 - vii. Lose the Special Ed Director position
 - ~ Mrs. McVeety & Mrs. McEwen to take on extra duties & extra days to provide this service.

- HS staff would like to discuss the work load and possibility of an additional ½ time teacher.
- Ms. Pavon voiced a couple concerns with having only one administrator for the district and the need to keep a budget line item as “vacant” to provide sustainability.

GOOD OF THE ORDER

Superintendent Thompson shared that he and Mr. Houghtaling will be attending a Job Fair on Saturday, March 11 from 10:00 am – 2:00 pm at the Willamette ESD and may be offering contracts. He invited the board members to attend, none accepted the invitation.

ANNOUNCEMENTS

Next Board Work Session with FCSD staff – Friday, March 10, 2017, 10:00 AM @ Community Center

Next Regular Board Meeting – Tuesday, April 18, 2017, 6:30 PM

Chair Kidd adjourned at 7:11 PM

**FALLS CITY SCHOOL DISTRICT #57
SPECIAL SESSION BOARD MEETING**

MARCH 10, 2017 10:00 AM

Jack Thompson, Superintendent

503-787-3521

The Falls City School Board will meet Friday, March 10, 2017 at 10:00 am at the Falls City Community Center. The public is welcome to attend the open portion of any meeting as posted.

FCSD STAFF DEVELOPMENT WORKSHOP

Chair Kidd opened at 10:00 AM

Board Members in Attendance

Jami Kidd, Chair
Chair

Kristy Major, Director

Bob Young, Vice

FCSD Staff in Attendance

Amy Houghtaling
Sean Burgett
Jonathan Ellingson

Debbie Pavon
Katie Waugh
Lisa Johnstone

Andy Rommel
Jason Evans
Natascha Perkowski

Johanna Cook
Art Houghtaling
Micke Kidd
Bethany Cornutt
Corrine Symolon
Janell Davis
Susan Christiansen
Sammy Steinhauer

Stephanie McEwen
Miranda Hendrickson
Alex Ogden
Billie Davis
Janice McVeety
Shanda Yother
Roxi Barnhart
Jessica Turnidge

Emily Kenagy
Lynn Bailey
Jessica Wood
Tracy Young
Bryan Walton
Renee Smith
Amanda Soto

INFORMATION & DISCUSSION ONLY

1. Staff development/Staffing needs for 2017-18

Discussed the wants/needs of the district and staff.

- Mr. Houghtaling will be the Interim Superintendent for 2017-18 & K-12 Principal
- Mr. Kidd will be the Dean of Students at the high school, teaching 1-2 classes
- Mrs. McVeety and Mrs. McEwen will share the Special Ed Director duties
- Miss Davis will be a full-time Science Teacher
- Will be hiring for a new 1st or 2nd grade teacher
- Will be hiring a new Reading Specialist (as Jessica Wood is resigning)
- If possible with the budget, hiring a half-time HS Language Arts/Social Studies teacher

Also discussed:

- The need for more gym space at ES;
- The need for more kitchen/eating space at the HS;
- The possibility of moving the 8th graders to the HS;
- Classified substitutes not getting paid enough & adding more to the sub budget;
- Classified substitutes not on AESOP, can they still work

Chair Kidd adjourned at 1:00 PM

BOARD WORK SESSION

Chair Kidd opened at 1:10 PM

EXECUTIVE SESSION

Chair Kidd opened at 1:13 PM

(ORS 192.660(2)(d): "To conduct deliberations with persons designated to carry on labor negotiations."

"a quorum of the board may be in attendance at this session but will not be acting on district business as a board"

Chair Kidd adjourned at 1:25 PM

Chair Kidd opened at 1:25 PM

Board Members in Attendance

Jami Kidd, Chair
Chair

Kristy Major, Director

Bob Young, Vice

FCSD Staff in Attendance

Art Houghtaling

Debbie Pavon

INFORMATION & DISCUSSION ONLY

2. Administration Contract Renewal Discussion

ACTION ITEMS

15. Administration Contract Renewal

Motion made by Vice Chair Young, seconded by Director Major

- To extend Mr. Art Houghtaling's contract for three (3) years (2017-20) as the K-12 Principal. Negotiations regarding salary & benefits will be discussed during the Board Meeting scheduled for May 16, 2017.

All ayes (Kidd, Young, Major). Approved three (3) year contract for Mr. Houghtaling.

Chair Kidd adjourned at 1:27 PM

ANNOUNCEMENTS

Next Regular Board Meeting – Tuesday, March 21, 2017, 6:30 PM

Board Chair

Date

**FALLS CITY SCHOOL DISTRICT #57
SPECIAL BOARD MEETING**

MARCH 14, 2017 4:00 PM

Jack Thompson, Superintendent

503-787-3521

The Falls City School Board will meet Tuesday, March 14, 2017 at 4:00 pm at the Falls City High School. The public is welcome to attend the open portion of any meeting as posted.

SPECIAL BOARD MEETING

Chair Kidd opened at 4:01 PM

Board Members in attendance:

**Jamie Kidd, Chair
Kristy Major, Director**

Bob Young, Vice Chair

Staff Members in attendance:

**Jack Thompson, Superintendent
Art Houghtaling, ES Principal via phone**

Debbie Pavon, Business Manager

Audience in attendance:

Karl Wagner

INFORMATION & DISCUSSION ONLY

14. Volunteer Application: Discussion, Mr. Wagner shared his story.

15. Budget Update:

- a. Superintendent Thompson shared preliminary numbers for three scenarios (\$7.8 B, \$8.1 B and \$8.4 B).
- b. Need to look at coaching stipends. Vice Chair Young suggested someone call a few 1A schools to see what they pay their head & assistant coaches.

ACTION ITEMS

16. Volunteer Application

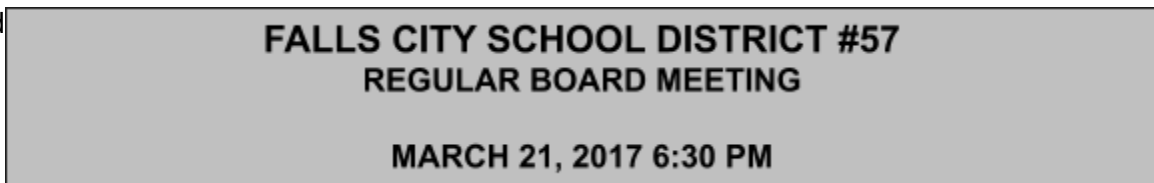
Motion made by Vice Chair Young, seconded by Director Major. All Ayes, Volunteer Application approved with no limitations.

ANNOUNCEMENTS

Next Regular Board Meeting – Tuesday, March 21, 2017, 6:30 PM

Chair Kidd adjourned at 4:25 PM

Board



Jack Thompson, Superintendent

503-787-3521

The Falls City School Board will meet Tuesday, March 21, 2017 at 6:30 pm at the Falls City High School. The public is welcome to attend the open portion of any meeting as posted.

REGULAR BOARD MEETING - OPEN TO THE PUBLIC

Chair Kidd opened at 6:32 PM

Board Members in attendance:

Jami Kidd, Chair
Kristy Major, Director
Larry Sickles, Director

Bob Young, Vice Chair
Shane Castle, Director

Staff Members in attendance:

Jack Thompson, Superintendent
Debbie Pavon, Business Manager
Micke Kidd, Teacher
Amy Houghtaling, FACES Coordinator

Art Houghtaling, ES Principal
Dennis Sickles, Athletic Director
Andy Rommel, Library Director
John Gilbert, Facilities Manager

Audience Members in attendance:

Jolene Guzman, Itemizer-Observer

Amber Houghtaling, Student

Flag salute was given

REPORTS

- Superintendent / HS Principal: Superintendent Thompson highlighted, from his report, that Alex Ogden has been hired as the Assistant Cook. Mrs. Hendrickson has only positive reports about Alex. We (myself, Don & Debbie) are continuing to work on the 2017-18 budget. Research was done regarding a shelter for archery. It has been decided to go through West Coast Metal Buildings for a shelter. They can make and install for less than materials and labor costs for John to complete. KUDOS to Miranda and Alex: During HS finals, most students stayed after their days was over to have lunch.
- ES Principal: Mr. Houghtaling mentioned that he and Superintendent Thompson attended a Job Fair at WESD. There are many qualified applicants out there and will be setting up interviews for the Reading Specialist and 1st Grade Teacher soon. An invitation was given for a board member to be on the interview committee and Director Major agreed. Mr. Houghtaling also thanked the board for having a special meeting for a volunteer application. The approved volunteer had a great time on his son's field trip.
- Business Manager: Ms. Pavon presented the budget.
- Library Director: Mr. Rommel mentioned he is almost ready to put the survey out to the community but wanted to know if the board had any more suggestions. A discussion around an on line survey verses a paper copy. It was decided that both would be the best to get the word out to the community. Mr. Rommel will be attending the City Council meeting.
- Facilities Manager: Mr. Gilbert mentioned the RFP for the HS lighting upgrade will begin March 27. This project is funded by the SB 1149 project. Mr. Gilbert also mentioned the gutters on each building were cleaned. With a group effort we now have the Safety Data Sheets in binders at all four buildings. They are located at the same location as the first aid stations.
- Athletic Director: Mr. Sickles mentioned Falls City was awarded the sportsmanship award. This is a high honor as the Athletic Directors vote on this award after being reviewed by the coaches. Track has started.
- FACES Grant Coordinator: Mrs. Houghtaling mentioned the sustainability team will meet March 24 to discuss the future of FACES. Also mentioned was the Driver's Ed program and Roller Coaster Physics will begin in April. Mrs. Houghtaling changed her FACES hat to Booster Club hat to state that the booster club is thinking about purchasing an ice machine to put in the gym.
- Falls City Teachers Association: No report given

INFORMATION & DISCUSSION ONLY

16. Strategic Goals for 2016-17
17. Volunteer Application: Volunteer not present.
18. Dallas SD, Technology Proposal: Dallas Techs were not in attendance. Superintendent Thompson shared their proposal and that this is not something FCSD can take on at this point.
19. Dallas SD, Out-of-District Transfers: Superintendent Thompson shared that Dallas SD will no longer accept any out-of-district transfers. Students currently on a transfer will be allowed to continue.
20. Graduating Class of 2016: Superintendent Thompson shared a graph that shows where Oregon falls in the spectrum of the United States for high school exam scoring for the class of 2016.

21. Excellence in Education info: Superintendent Thompson pointed out that there is an opportunity through OnPoint Community Credit Union to nominate an excellent teacher.
22. Policy Update (1st reading) *EFAA; EFAA-AR; EFAE; EFAE-AR; EFAH; EFAJ; EFAL; GCL; GCL/GDL; GCL-AR; IKI; ING; ING-AR; JEC; JECBD; JECBD-AR; JHCCF; JHCCF-AR; JHCCF; JHCCF-AR; JOC*: Superintendent Thompson went through the policies and gave suggestions as to the updates, options and deleting needed. It was asked if we could have someone come out to talk with students about head lice. Superintendent Thompson said that that would be a possibility.
23. Board & Administrator Publication: Superintendent Thompson shared this information.
24. OSBA Press Release – Video: Was not viewed by consensus of the board.
25. Legislators Info: Superintendent Thompson mentioned this information was requested.
26. Hired part-time custodian: Superintendent Thompson noted this in his report
27. Snow Make-up day, Friday, April 28th: Superintendent Thompson shared that the district needed to make up another snow day and this date was chosen.
28. 2017-18 District Calendar: Superintendent Thompson shared the proposed district calendar. Chair Kidd tabled the discussion until next meeting.
29. FACES – Out-of-District Travel: Mrs. Houghtaling presented the opportunity for the Roller Coaster Physics group to travel to California as they can get a group discount through Jet Blue Airlines. Discussion.
30. ES Gym – Updated information: Ms. Pavon presented a spreadsheet with possible loan amounts with interest and monthly payments. Vice Chair Young asked for research to be done regarding rules on using volunteers & bidding process etc. Willamina built gym with volunteers...how did they do it? Vice Chair Young stated he would like to see this project start this summer (2017).
31. Budget Calendar, reminder: Superintendent Thompson shared the budget calendar as a reminder of timelines. Need to send to Bret and Jen. Discussion regarding the PE mandate being pushed back by a possible two years. Need to add to next year's budget: Athletic bussing and score clock.
32. Polk County Youth Activity Survey: Mr. Houghtaling shared information regarding a survey that will be going out to students. A discussion around the content on the survey.
33. Polk County Grant for FACES: Mrs. Houghtaling shared that Polk County has awarded Falls City FACES with a Workforce Readiness Grant. Half of the grant is paid out now and the remaining half will be awarded in the 2017-18 school year.
34. Interviews for Reading Specialist and 1st grade teacher: Superintendent Thompson asked the board if anyone would like to sit in on teacher interviews, Monday, April 3, from noon – 5:00 pm. Director Major agreed.
35. KV Charter information: Preliminary discussions. Committee will be Chair Kidd, Director Major and Mr. Houghtaling. Kings Valley is interested in chartering with FCSD.

ACTION ITEMS

17. Consent Agenda

Motion made by Vice Chair Young, seconded by Director Major. All ayes. Approved as presented: Not including the February 21, 2017 minutes. They will be presented at the April meeting.

18. Volunteer Application

Motion made by Chair Kidd to deny application, seconded by Director Castle. All ayes. Denied as discussed.

19. Snow Make-up day/Updated District Calendar

Motion made by Vice Chair Young, seconded by Director Castle. All ayes. Approved as presented.

20. 2017-18 District Calendar:

Motion made by Director Castle, seconded by Director Major. Discussion. Chair Kidd requested to table this until the April meeting.

Motion to table made by Director Castle, seconded by Director Major. All ayes. Approved to table until April meeting.

21. FACES – Out-of-District Travel

Motion made by Director Castle, seconded by Vice Chair Young. All ayes. Approved as presented.

22. FACES – Grant Donation

Motion made by Director Castle, seconded by Vice Chair Young. All ayes. Approved as presented.

23. Good of the Order

Vice Chair Young: RFP – Transportation...Please add to next board meeting agenda.

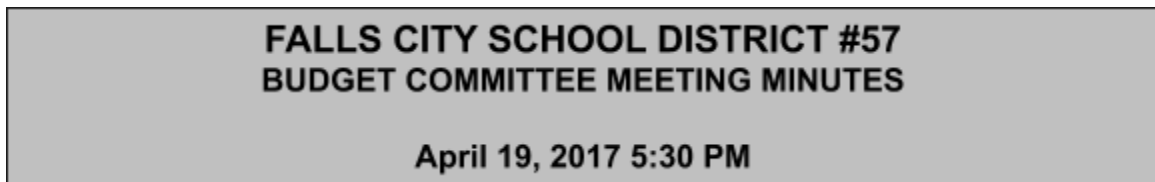
ANNOUNCEMENTS

First Budget Committee Meeting – Wednesday, April 19, 2017, 5:30 PM

Next Regular Board Meeting – Wednesday, April 19, 2017, 6:30 PM

Chair Kidd adjourned at 6:32 PM

Chair



Jack Thompson Superintendent

503-787-3521

The Falls City School Board and Budget Committee will meet Wednesday, April 19, 2017 at 5:30 pm at the Falls City High School. The public is welcome to attend the open portion of any meeting as posted.

BUDGET COMMITTEE MEETING - OPEN TO THE PUBLIC

Director Sickles opened at 5:34 PM

Board Members in attendance:

Jami Kidd, Chair
Kristy Major, Director
Larry Sickles, Director

Bob Young, Vice Chair
Shane Castle, Director

Staff Members in attendance:

Jack Thompson, Superintendent
Debbie Pavon, Business Manager
Manager
Dennis Sickles, Athletic Director
Jessica Wood, Teacher
Amy Houghtaling, FACES Coordinator

Art Houghtaling, ES Principal
Don Staehely, Interim Business

Micke Kidd, Teacher
Miranda Hendrickson, Food Service
Janell Davis, Teacher

Audience Members in attendance:

Amber Houghtaling, Student
Rich Saunders

Ronnie Simmons, Kings Valley

Flag Salute was given

ELECTION OF BUDGET COMMITTEE OFFICERS

24. Election of Budget Committee Chair

Motion made by Director Sickles, seconded by Director Major. All ayes. Bret Davis approved as Budget Committee Chair.

25. Election of Budget Committee Vice Chair

Motion made by Director Sickles, seconded by Chair Kidd. All ayes. Jen Drill approved as Budget Committee Vice Chair.

Ron Simmons spoke asking if Falls City School District would be interested in purchasing three buses for \$100,000 each. The buses would need to be replaced in the year 2025 as the emission standards are changing. Chair Kidd requested a proposal from Ronnie by May 1st.

INFORMATION & DISCUSSION ONLY

3. Budget message: Superintendent Thompson read the budget message.
4. 17-18 Budget proposal: Superintendent Thompson and Don Staehely shared information regarding the proposed budget
 - a. adding half-time high school teacher
 - b. adding \$400,000.00 loan with \$35,000 debt service payment
 - c. the need for new technology
 - d. Food Service
 - i. Alex Ogden moving back to custodial
 - ii. Mike Vetter moving to new district & Central SD will no longer be contracting out the Food Service Director

- iii. Miranda Hendrickson will be the new Food Service Director
- 5. Discussion.
 - a. Jen Drill asked to go line by line to reduce costs. Superintendent Thompson shared that he, Don and Debbie were very frugal with the numbers. Staffing is 85% of the budget.
- 6. Good of the Order
 - a. Would like 2016-17 projections and actuals at next meeting

Budget Chair Davis recessed at 6:44 PM

Next Budget Committee Meeting – Tuesday, May 1, 2017 at 5:30 PM

**FALLS CITY SCHOOL DISTRICT #57
REGULAR BOARD MEETING MINUTES**

APRIL 19, 2017 6:30 PM

Jack Thompson, Superintendent

503-787-3521

The Falls City School Board will meet Wednesday, April 19, 2017 at 6:30 pm at the Falls City High School. The public is welcome to attend the open portion of any meeting as posted.

REGULAR BOARD MEETING - OPEN TO THE PUBLIC

Chair Kidd opened at 6:45 PM

Board Members in attendance:

Jami Kidd, Chair
Kristy Major, Director
Larry Sickles, Director

Bob Young, Vice Chair
Shane Castle, Director

Staff Members in attendance:

Jack Thompson, Superintendent
Debbie Pavon, Business Manager
Micke Kidd, Teacher
Miranda Hendrickson, Food Service
Coordinator

Art Houghtaling, ES Principal
Dennis Sickles, Athletic Director
Jessica Wood, Teacher
Amy Houghtaling, FACES
John Gilbert, Facilities Manager

Audience Members in attendance:

Amber Houghtaling, Student

REPORTS

- Superintendent / HS Principal: Superintendent Thompson shared that the Transportation RFP has gone out and we have three interested companies. The deadline is May 28 and we'll have a report for you at our next meeting. The Local Service Plan with WESD was finalized with the help of Art and Debbie, as they will be doing this next year. Superintendent Thompson mentioned that he completed the SPR&I for this year.
- ES Principal: Mr. Houghtaling asked if there were any questions regarding his report...none.
- Business Manager: Ms. Pavon shared the monthly budget report and pointed out a new form that shows the monthly payroll expenses.

- Library Director: Report given, Mr. Rommel not in attendance. Superintendent Thompson shared that the survey went out and at the time of the meeting there were 23 paper surveys returned.
- Facilities Manager: Mr. Gilbert highlighted a few items on his report. The SB 1149 project was completed at the high school with the final walk through this next week. The library/science building shed is getting cleaned out and the SDS books have been put in each building. Superintendent Thompson gave John KUDOS for taking the time to get us up-to-date with this process. Mr. Gilbert handed out a copy of the front page of the OSFMA News ... with a picture of the FCES. Mr. Gilbert also mentioned that the football field needs work. There is a bare patch and it may need aerated and reseeded.
- Athletic Director: Mr. Sickles noted he will be attending the AD conference later in April and wanted the board's recommendation with the classification changes. The board's recommendation is to raise the numbers to allow more students to play. Jen Drill brought up the idea of having an athletic or booster club fundraiser and selling camping sites on the football field for the solar eclipse. Discussion: garbage, bathrooms, security, damage to field, liability, etc. The board requested Debbie look into the legal issues.
- FACES Grant Coordinator: Mrs. Houghtaling brought up that they hired eight students for the Workforce Readiness Program. Alex Ogden will be the supervisor on this project. A handout was given regarding the Sustainability grants with the sad news that FC did not receive the Honda Grant but waiting to hear about the Ford Grant. Mrs. Houghtaling asked the board and administration for what they want to focus on with the future of FACES.
- Falls City Teachers Association: No report given

INFORMATION & DISCUSSION ONLY

36. Strategic Goals for 2016-17
37. OCF Grant for Music: Jessica Wood shared that FC received a grant to fund the music program for an Ethos teacher and instruments.
38. School Board Summer Camp information: Superintendent Thompson shared information on the OSBA Summer Camp. Chair Kidd and Director Major indicated they wanted to attend. Ms. Pavon will make arrangements.
39. Coaches pay information: Superintendent Thompson shared the coaches pay scale from other area small schools. KUDOS to Natascha for getting this information. It was requested that the current FC coaches pay be brought to the next meeting.
40. Policy Update (2nd reading): EFAA; EFAA-AR; EFAE; EFAE-AR; EFAH; EFAJ; EFAL; GCL; GCL/GDL; GCL-AR; IKI; ING; ING-AR; JEC; JECBD; JECBD-AR; JHCCF; JHCCF-AR; JHCCF; JHCCF-AR; JOC – Superintendent Thompson went through all the policies. Discussion regarding EFA. Chair Kidd would like to see students be able to get one free milk if not getting a lunch.
41. ES Gym update: Superintendent Thompson and Ms. Pavon shared their responses from several people (PACE, OSBA, Oregon State Credit Union) regarding the potential liabilities with building a gym using volunteers. Vice Chair Young asked if we could hire

current staff using the prevailing wage so we wouldn't be using volunteers. Discussion about current staff wanting to work during the summer.

42. Resolution 1617-021: Superintendent Thompson and Ms. Pavon shared that Don Staehely is finding more error and this resolution brings this year up-to-date with appropriations.
43. Negotiations for Licensed Contract: Superintendent Thompson asked who, from the board, would like to be on the negotiating team. Director Castle and Director Major agreed. The negotiation team will be Directors Castle & Major, Mr. Houghtaling and Ms. Pavon with Superintendent Thompson as council.
44. Classified Handbook: Superintendent Thompson asked who, from the board, would like to be on the team to look over and approve the classified handbook. Director Castle and Director Major agreed. The team will be Directors Castle & Major, Mr. Houghtaling and Ms. Pavon with Superintendent Thompson as council.
45. RFP – Transportation, update: Superintendent Thompson shared the timeline for proposals. April 28 is the deadline for submission and we will share the bids at the next meeting.
46. Interim Superintendent: Chair Kidd wanted to bring to the boards attention that we need to vote on this.
47. Moving 8th grade to High School: Director Sickles wants to know if it is possible to move the 8th grade class to the HS. Discussion. At this point, not feasible.

ACTION ITEMS

26. Consent Agenda

Motion made by Director Castle, seconded by Director Major. All ayes. Approved as presented

27. OCF Grant for Music

Motion made by Director Major, seconded by Director Castle. All ayes. Approved receipt of grant as presented.

28. Negotiations for Licensed Contract

Motion made by Chair Kidd, seconded by Vice Chair Young. All ayes. Director Castle and Director Major approved as discussed.

29. Policy Update

Motion made by Director Castle, seconded by Director Chair Kidd. All ayes. Approved as presented, holding out policy EFA to be brought to next meeting.

30. Classified Handbook

Motion made by Chair Kidd, seconded by Director Major. All ayes. Director Castle and Director Major approved as discussed.

31. Resolution 1617-021

Motion made by Director Castle, seconded by Director Major. All ayes. Approved as presented.

32. Interim Superintendent

Motion made by Chair Kidd, seconded by Director Major. All ayes. Interim Superintendent for the 2017-18 school year will be Art Houghtaling contingent on contract negotiation. Approved as discussed

33. Free Milk for Students

Falls City School District will no longer charge a student for one individual milk. The cost will be absorbed by the Falls City School District.

Motion made by Director Sickles, seconded by Chair Kidd. All ayes. Approved as discussed.

34. Good of the Order

ANNOUNCEMENTS

Budget Committee Meeting – Monday, May 1, 2017, 5:30 PM

Board Work Session – Monday, May 1, 2017, 6:30 PM

Budget Committee Meeting – Tuesday, May 16, 2017, 5:30 PM

Regular Board Meeting – Tuesday, May 16, 2017, 6:30 PM

Board Chair

Date

**FALLS CITY SCHOOL DISTRICT #57
BUDGET COMMITTEE MEETING MINUTES**

May 1, 2017 5:30 PM

Jack Thompson Superintendent

503-787-3521

The Falls City School Board and Budget Committee will meet Monday, May 1, 2017 at 5:30 pm at the Falls City High School. The public is welcome to attend the open portion of any meeting as posted.

BUDGET COMMITTEE MEETING - OPEN TO THE PUBLIC

Budget Vice Chair opened at 5:40 PM

Budget Committee Members in attendance:

Jen Drill, Vice Chair

Board Members in attendance:

Jami Kidd, Chair

Kristy Major, Director

Larry Sickles, Director

Bob Young, Vice Chair

Shane Castle, Director

Staff Members in attendance:

Jack Thompson, Superintendent

Debbie Pavon, Business Manager

Manager

Dennis Sickles, Athletic Director

Amy Houghtaling, FACES Coordinator

Art Houghtaling, ES Principal

Don Staehely, Interim Business

Micke Kidd, Teacher

John Gilbert, Facilities Manager

Audience Members in attendance:

Amber Houghtaling, Student

Flag Salute was given

INFORMATION & DISCUSSION ONLY

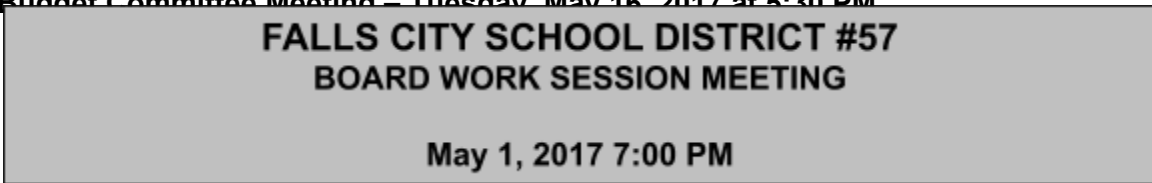
1. Don Staehely shared that the state allocation has increased for the 2015-16...giving FCSD an additional \$106,000. This was due to an increase in students.
2. Don Staehely also shared a print out of the 2016-17 current budget with projected numbers.

3. 2017-18 Proposed Budget, Q & A.
 - a. Vice Chair Drill asked what the District's Mission/Goals are, Superintendent Thompson read aloud.
 - b. What are the student numbers looking like for 2017-18?
 - c. Still want to hire 1st grade teacher, possibly with PE Endorsement to give Elem teachers more planning time.
 - d. Suggested reducing the vacant Superintendent/Administration position salary by half.

Bring to next meeting: Draft 2017-18 approved budget with updated numbers.

Budget Vice Chair Drill recessed at 6:55 PM

~~Next Budget Committee Meeting – Tuesday, May 16, 2017 at 5:30 PM~~



Jack Thompson Superintendent

503-787-3521

The Falls City School Board will meet Monday, May 1, 2017 at 7:00 pm at the Falls City High School. The public is welcome to attend the open portion of any meeting as posted.

BOARD MEETING – WORK SESSION – OPEN TO THE PUBLIC

7:00 PM

Chair Kidd opened at 7:02 PM

Board Members in attendance:

Jami Kidd, Chair
 Kristy Major, Director
 Larry Sickles, Director

Bob Young, Vice Chair
 Shane Castle, Director

Staff Members in attendance:

Jack Thompson, Superintendent
 Debbie Pavon, Business Manager
 Micke Kidd, Teacher

Art Houghtaling, ES Principal
 Dennis Sickles, Athletic Director
 John Gilbert, Facilities Manager

Audience Members in attendance:

Amber Houghtaling, Student

INFORMATION & DISCUSSION ONLY

1. Superintendent Insurance: Ms. Pavon proposed allowing FCSD to carry Jack Thompson's insurance for through September with Lake County ESD reimbursing the district. There is a cost savings involved for Lake County ESD.
2. ES Gym: Superintendent Thompson handed out some information about General Steel Buildings. Discussion. Superintendent Thompson would like to have General Steel come to survey the land and give a quote. Vice Chair Young suggested we look at moving the proposed gym location to closer to the ES and take down existing covered play shed.
3. Transportation Proposals, update: Superintendent Thompson shared that only one bus company submitted a bid proposal. Ms. Pavon handed out the proposal packets from Mid-Columbia. Discussion.
 - a. Pros:
 - i. Regular route driver nice.
 - ii. Communication
 - iii. Not dropping off students without older sibling or parent/guardian present
 - b. Cons:
 - i. No heater at times
 - ii. Drivers not wanting to stop for food (pushing hours)
 - iii. Maintenance not happening on a regular basis
4. Kings Valley Charter: Chair Kidd would like support for her and Director Major to continue conversations with Kings Valley to be a Falls City School District Charter. Possibly changing boundaries. Consensus with support. No vote needed.

ACTION ITEMS

1. Superintendent Insurance

Motion made by Vice Chair Young, seconded by Director Sickles. All ayes. Approved as presented.

2. RFP – Transportation

Motion made by Vice Chair Young, seconded by Director Sickles. All ayes. Approved contract with Mid-Columbia Bus Co for 2017-2020.

3. ES Gym Estimate

Motion made by Director Sickles, seconded by Chair Kidd. All ayes. Approved to have General Steel Co come to do an estimate.

Good of the Order

1. Mr. Houghtaling brought thank you notes for the board to sign for the OCF grant.
2. Dennis Sickles mentioned that FC & KV want to co-op for Track for 2017-18. We would do well against the 2A schools. All agreed to continue conversation.
3. Micke Kidd mentioned that Taft HS sent email stating we have good athletes & role models.

Chair Kidd adjourned at 7:49 PM

Budget Committee Meeting – Tuesday, May 16, 2017, 5:30 PM

Regular Board Meeting – Tuesday, May 16, 2017 at 6:30 PM

Board Chair

Date

**FALLS CITY SCHOOL DISTRICT #57
REGULAR BOARD MEETING**

MAY 16, 2017 6:30 PM

Jack Thompson, Superintendent

503-787-3521

The Falls City School Board will meet Tuesday, May 16, 2017 at 6:30 pm at the Falls City High School. The public is welcome to attend the open portion of any meeting as posted.

REGULAR BOARD MEETING - OPEN TO THE PUBLIC

Chair Kidd opened at 6:30 PM

Board Members in attendance:

Jami Kidd, Chair
Kristy Major, Director
Larry Sickles, Director

Bob Young, Vice Chair
Shane Castle, Director

Staff Members in attendance:

Jack Thompson, Superintendent
Debbie Pavon, Business Manager
Amy Houghtaling, FACES Coordinator
Lynn Bailey, Grant Writer

Art Houghtaling, ES Principal
Micke Kidd, Teacher
John Gilbert, Facilities Manager

Audience Members in attendance:

Amber Houghtaling, Student
Bret Davis, Community Member

Jen Drill, Community Member
Jolene Guzman, Itemizer-Observer

Jen Drill, on behalf of the City of Falls City, invite the school board and district staff to a meeting regarding the Wagner Library. The meeting will be held at the Community Center on Thursday, June 8 at 6:00 pm. Superintendent Thompson and Mr. Rommel will have the results of the survey available.

REPORTS

- Superintendent / HS Principal: Superintendent Thompson touched on a few items from his report making not the Jr/Sr banquet has been moved to May 26, as the track team will be at State.
- ES Principal: Mr. Houghtaling highlighted, from his report, that the snow days have all been made up and the students and staff are thrilled. April was a really long month. The

jog-a-thon raised over \$2,500! Mr. Houghtaling mentioned that a new Assistant Cook was hired: Sharrie Inman.

- Business Manager: Ms. Pavon presented the budget.
- Library Director: Mr. Rommel was not in attendance and no report presented.
- Facilities Manager: Mr. Gilbert mentioned we received a grant, through Ronnie Simmons, to receive an AED to be placed on the golf cart. Will need to purchase a few items to go along with it, but will have it installed once those items are received.
- Athletic Director: Mr. Sickles shared that the Open Gyms are bringing in at least 20 students each night. Mr. Kidd mentioned the students attending the State track meets.
- FACES Grant Coordinator: Mrs. Houghtaling shared that the Workforce Readiness crew has been working hard under the supervision of Alex Ogden. Amy Tucker and Mike McConnell met with the group as teaching sessions. Ms. Bailey mentioned she is researching new grant opportunities that might help with the new ES gym project.
- Falls City Teachers Association: Ms. Waugh reported on a few things happening at the ES.

INFORMATION & DISCUSSION ONLY

48. Strategic Goals for 2016-17: Reviewed.
49. Board & Administrator Publications: Superintendent Thompson shared the publications and that they are provided for the board to read.
50. Policy Update (1st reading): EFA: Reviewed. Superintendent Thompson noted this policy must be approved in June and new wellness goals and activities must be implemented in 2017-18.
51. Policy Update (2nd reading): EFAA-AR: Reviewed. Discussed.
52. ES Gym update: General Steel Project Survey: Superintendent Thompson shared the survey request from General Steel. Mr. Houghtaling and Vice Chair Young to complete survey. Discussion: Port-a-Poties; septic tank into city sewer; drainage; propane; Pacific Power (transformer/meter base); parking spaces.
53. Resolution #1617-023, Budget Approval: Discussed.
54. Coaches Pay Scale: Superintendent Thompson and Ms. Pavon shared pay scales from other small districts and what we are currently paying. Discussion stopped by Superintendent Thompson because this is a bargaining issue and not to be discussed in open session.
55. 2017-18 District Calendar: Discussed.
56. Phone Service Contract: Superintendent Thompson shared that we received three bids and accepted the bid with Century Link. Unfortunately, their bid did not match the contract they proposed and due to terrible customer service, we did not sign the contract. Josh Wilson is looking in to contracting with the company that works with Dallas School District.
57. High School Graduation, who will present diplomas?: Discussed and decided that Chair Kidd and Vice Chair Young will share the responsibility.
58. OEBC Insurance rates for 2017-18: Ms. Pavon shared the new OEBC plans for 2017-18 and the costs that goes with those plans.
59. FACES, RCP Trip Donation: Elkhorn Timber LLC; Dogs 4 Dayz, Dallas City Cleaners; Computer Solutions. Ms. Pavon shared the information regarding the donations received.

ACTION ITEMS

35. Consent Agenda

Motion made by Director Sickles, seconded by Director Castle. All ayes. Approved as presented.

1. Policy Update: EFAA-AR

Motion made by Director Sickles, seconded by Chair Kidd. All ayes. Approved as presented.

2. Resolution #1617-023, Budget Approval

Motion made by Director Castle, seconded by Director Sickles. All ayes. Approved as presented.

3. 2017-18 District Calendar

Motion made by Director Sickles, seconded by Director Castle. Chair Kidd: aye. Vice Chair Young: no. Director Castle: aye. Director Sickles: aye. Director Major: aye. Approved as presented.

4. Phone Service Contract

No action needed.

5. FACES RCP Trip Donation

Motion made by Director Sickles, seconded by Director Castle. All ayes. Approved as presented.

6. ES Gym Color Scheme

Motion made by Director Castle, seconded by Director Sickles. All ayes. Approved as discussed: gym will be purple walls with black trim on corners and white roof.

7. Good of the Order

Mayor Terry Ungricht's son passed away: Ms. Pavon will send flowers from the board and staff.

Director Sickles apologized for missing the Budget meeting.

Mr. Kidd: Getting guest speakers for cancer class; received an email from an Oregon Corrections Officer; Blood Drive very popular with more than 40 donors scheduled; Leadership class had a great time at the Family Fun Center in Wilsonville

Ms. Bailey received a message from a community member stating the students who are fundraising are very polite and good kids.

Vice Chair Young asked if there was a yearbook? And if they will be selling ads. Mr. Kidd will remind Ms. Kenagy about this. Also wanted to share he has seen a positive growth in Miss Steinhauer this year. Would also like to see Mrs. Smith stay on next year as she is doing a great job with the students.

ANNOUNCEMENTS

Budget Hearing – Tuesday, June 13, 2017, 6:00 PM

Next Regular Board Meeting – Tuesday, June 13, 2017, 6:30 PM

Chair Signature

Date

**FALLS CITY SCHOOL DISTRICT #57
REGULAR BOARD MEETING MINUTES**

JUNE 13, 2017 6:00 PM

Jack Thompson, Superintendent

503-787-3521

The Falls City School Board will meet Tuesday, June 13, 2017 at 6:00 pm at the Falls City High School. The public is welcome to attend the open portion of any meeting as posted.

BUDGET HEARING - OPEN TO THE PUBLIC

Chair Kidd opened at 6:09 pm

Board Members in attendance:

Jami Kidd, Chair
Kristy Major, Director
Larry Sickles, Director

Bob Young, Vice Chair
Shane Castle, Director

Staff Members in attendance:

Jack Thompson, Superintendent
Debbie Pavon, Business Manager
Micke Kidd, Teacher
Coordinator

Art Houghtaling, ES Principal
Dennis Sickles, Athletic Director
Amy Houghtaling, FACES

Audience Members in attendance:

Amber Houghtaling, Student

Amara Houghtaling, Student

No public comments

Motion made by Director Sickles to close Budget Hearing, seconded by Director Major. All Ayes.

Chair Kidd closed Budget Hearing at 6:10 pm

REGULAR BOARD MEETING - OPEN TO THE PUBLIC

Chair Kidd opened at 6:30 PM

Board, Staff, Audience Members in attendance: *same as above*

FAIRWELL TO SHANE CASTLE & JACK THOMPSON: Shane said "It's been fun and interesting." Jack said "Thank you (to the board) for the opportunity and I believe I'm leaving you in good hands." Larry said to Shane and Jack "Than you for services, you're leaving with the district in a better place."

REPORTS

- Superintendent / HS Principal: Superintendent Thompson mentioned graduation went well. KUDOS to John and the crew for set up and take down. The HS student led blood drive was a huge success. Superintendent Thompson also share information regarding PERS (Senate Bills 1067 & 1068). Also mentioned was the enrollment numbers – up 50 students in the past four years.
- ES Principal: Mr. Houghtaling said there was a plumbing issue so needed to send students home early, but with very little notice, Miranda was able to quickly feed all students as they left the building. The plumbing problem was paper towels in the sewer line which got resolved quickly by the City and Forbes Plumbing.
- Business Manager: Ms. Pavon shared the monthly budget report. Natascha is a huge help with accounts payable but also taking on more tasks and attending trainings. Ms. Pavon, Superintendent Thompson and Mr. Houghtaling met with Rhonda and Jennifer from LBL ESD to look over the contract and duties of each. I feel good about the meeting and the assistance we will receive this coming year. Don has finally retired (for the third time).
- Library Director: Report given, Mr. Rommel not in attendance. Superintendent Thompson shared that he met with the City Council in an open session. The plan is for the City to go out for an Operating Levy in November. If it passes, the Wagner Library would continue to be open for about five years. If the levy does not pass, the library would look at closing at in June, 2018. If it closed in 2018, there would be approximately \$30,000 left in the Wager Fund to have if the library reopens for start-up funds.
- Facilities Manager: Mr. Gilbert highlighted graduation, for HS seniors, 8th graders and Kinders. All went well with the set up and take down with the crew. We even asked for

community help at the HS graduation to stack chairs...had lots of help. Mr. Gilbert mentioned a couple of summer projects which included putting concrete over the dirt strip just outside the ES cafeteria. We have several student worker's this summer and with the help of FACES, we are able to hire all of them.

- Athletic Director: Mr. Sickles had a small report, but mentioned there will be no Spring Football Game, but will be Middle School Football in June. The summer basketball games have been scheduled. The completion of the Crow's Nest is right around the corner. The AED has been mounted on the golf cart. Mr. Sickles also noted that the gym cleaning is the week of August 7 – 14 so no access. Volleyball practice will start August 14. Chair Kidd brought up the need to fix/repair the VB net.
- FACES Grant Coordinator: Mrs. Houghtaling: "We survived!" the roller coaster physics field trip to California. It was "magical."
- Falls City Teachers Association: A brief note about the happenings at the ES. Mr. Houghtaling added that all the 7th grade students participated in a writing assignment and they were feeling really good about it.

INFORMATION & DISCUSSION ONLY

60. Strategic Goals for 2016-17: Will be setting up work sessions in July and/or August to look at goals for 2017-18.
61. Policy Review: *KG-AR(2), Facility Use*: Reviewed
62. Policy Update (2nd reading): *EFA*: Reviewed
63. Policy Update (1st reading): *CBG; EFA-AR; GBH/JECAC; GBMA; GCBDA/GDBDA; GCBDA/GDBDA-AR(1); GCBDA/GDBDA-AR(2); GCBDA/GDBDA-AR(3)(A); GCBDA/GDBDA-AR(3)(B); GCBDA/GDBDA-AR(3)(C); GCBDA/GDBDA-AR(3)(D); GCBDA/GDBDA-AR(4); GCBDA/GDBDA-AR(5); GCBDA/GDBDA-AR(6); GCBDA/GDBDA-AR(7)*: Reviewed
64. ES Gym update: Superintendent Thompson shared the questions that were presented, the information needed from the City and a draft diagram for the gym. General Steel will be sending a proper bid before July's Board Meeting.
65. Resolution 1617-024, Crow's Nest: Discussion
66. Resolution 1617-025, VB Spiking Machine: Discussion
67. FACES, RCP Trip Donation: The Breadboard, Robert Young Construction: Ms. Pavon shared information on donations.
68. Mid-Columbia Bus Student Scholarship: Ms. Pavon shared information on the scholarship.
69. Memo from LBL ESD: Ms. Pavon shared information regarding a payroll issue that was overlooked by LBL ESD and the correction has been made.
70. Interim Superintendent Contract: Chair Kidd tabled this until next month's meeting
71. Current Superintendent Contract: Superintendent Thompson requested an Executive Session.

Chair Kidd recessed regular session at 7:26 pm

EXECUTIVE SESSION – CLOSED TO THE PUBLIC

(ORS 192.660(2)(d): "To conduct deliberations with persons designated to carry on labor negotiations."

Chair Kidd opened at 7:27 pm

Discussion

Chair Kidd closed at 7:33 pm

REGULAR BOARD MEETING - OPEN TO THE PUBLIC

Chair Kidd reopened at 7:34 pm

ACTION ITEMS

36. Consent Agenda

Motion made by Director Sickles, seconded by Director Castle. All ayes. Approved as presented

37. Policy Update KG-AR(2)

Motion made by Director Sickles, seconded by Director Major. All ayes. Approved as discussed.

38. Policy Update: EFA

Motion made by Chair Kidd, seconded by Director Castle. All ayes. Approved as discussed.

39. Resolution 1617-024: Crow's Nest

Motion made by Director Sickles, seconded by Director Castle. All ayes. Approved as presented.

40. Resolution 1617-026: VB Spiking Machine

Motion made by Director Castle, seconded by Director Sickles. All ayes. Approved as discussed.

41. Resolution 1617-026: Adopt 2017-18 Budget

Motion made by Director Sickles, seconded by Chair Kidd. All ayes. Approved as presented.

42. FACES RCP Trip Donations

Motion made by Director Sickles, seconded by Chair Kidd. All ayes. Approved as discussed.

43. Resignation Notices: J. Wood, K. Waugh

Motion made by Director Sickles, seconded by Director Castle. All ayes. With great sorrow & appreciation, approved as discussed.

44. Memo from LBL ESD

Motion made by Director Castle, seconded by Director Sickles. All ayes. Approved as discussed.

45. Approve Superintendent Leave

To allow Superintendent Thompson to work off campus for the remaining duration of his contract, ending June 30, 2017. Mr. Thompson will continue to be the current Superintendent and is available by email and phone as needed.

Motion made by Director Sickles, seconded by Director Castle. All ayes. Approved as discussed.

46. Good of the Order

- Mr. Houghtaling asked for someone to be on the hiring committee for the Kindergarten position. Chair Kidd agreed.
- Mr. Houghtaling asked if the July board meeting could be changed to Thursday, July 20 as he will be on vacation on July 18. All agreed.

Chair Kidd adjourned at 7:43 pm

SPECIAL SESSION - OPEN TO THE PUBLIC

Chair Kidd opened at 7:49 pm

Board Members in attendance:

Jami Kidd, Chair
Kristy Major, Director
Larry Sickles, Director

Bob Young, Vice Chair
Shane Castle, Director

Staff Members in attendance:

Art Houghtaling, ES Principal

Debbie Pavon, Business Manager

INFORMATION & DISCUSSION ONLY

1. Interim Superintendent Contract: Ms. Pavon presented the contract for Mr. Houghtaling and discussed the District CAP for insurance.

Chair Kidd adjourned at 7:50 pm

Board Chair

July 20, 2017
Date

