

**FALLS CITY SCHOOL DISTRICT #57
REGULAR BOARD MEETING**

July 28, 2020

Art Houghtaling, Superintendent

503-787-3521

The Falls City School Board will meet Tuesday, July 28, 2020 at 5:30 pm virtually on Zoom. The public is welcome to attend the open portion of any meeting as posted. A link to the Zoom meeting is available on the district website at fallscityschools.org.

REGULAR BOARD MEETING - OPEN TO THE PUBLIC

Chairman Young opened at 5:36 pm

Board Members in attendance:

Bob Young, Chairman
Larry Sickles, Director
Shanda Yother, Director

Bret Davis, Vice Chair
Jami Kidd, Director

Staff Members in Attendance:

Art Houghtaling, Superintendent
Donna Creekmore, Admin Assistant
Dennis Sickles, Athletic Director
Amy Houghtaling, FACES Director

Micke Kidd, High School Principal
John Gilbert, Facilities Manager
Lynn Bailey, High School Teacher

Audience Members in attendance:

Jackie Olson, CFO WESD
Amber Houghtaling

Annie Willems

FLAG SALUTE

ADDITIONS AND AMENDMENTS

- Tabled Chair and Vice Chair till next meeting.
- Discussed Zoom sound issues. With requests to find a solution that improves sound quality.

REPORTS

- SUPERINTENDENT/ELEMENTARY SCHOOL PRINCIPAL – See Report. Lots of changes continue to come in regarding in person instruction criteria. Currently we are looking at mandated Distance Learning to start the year. In order for us to be able to meet in person, the county would need to have less than 10 cases per week for 3 consecutive weeks to open. The minute it goes over those thresholds, school would have to close again until they are met again. No clear guidance for sports yet.
- High School – No Report. Graduation is done. Lots of people put in a lot of work and everyone was glad we were able to do something for the graduates. Currently attending a lot of meetings.

- Business Manager – Working on the final ending fund balance. Figures could still be more than expected. Working on getting last year wrapped up so we can prepare for 20-21. There is real effort being made to keep the state school fund at 9 billion, we should know more in 2 weeks.
- Facilities Manager – See Report. Met with Jeff Landow with Valley Electric who should be getting the info from Josh with PGE, so that we can start receiving bids for the electrical vault and trenches. Graduation went according to guidelines.
- Athletic Director – No Report. We have been approved, pending ODE and OHA, for Volleyball in the fall. No contact sports however, so no football. Not sure if it will be moved to the spring, or canceled for the year.
- FACES Coordinator – See Report. We don't have the 21st Century Grant anymore, which means we don't have to maintain that set of guidelines, so we can support families in more out of the box ways.
- Reset Room – No Report.

INFORMATION & DISCUSSION ONLY

1. Superintendent pay/contract clarification – Same as last year, minus the 4 furlough days and includes the insurance cap increase. Discussed continuing the discussion at a Board Workshop.
2. Easement for the City – The City needs this approved by the next Board Meeting. Discussed sending the agreement to our legal counsel for review before the board approves. Discussed easement parameters, new vs. old. Requested we ask City Manager, Mac Corthell, for a layover image with Google Maps to create a more complete visual.
3. Thank you to Burlingham Seed – For the donation of \$2,000 of seed.
4. Blueprint Work Session 7/28/20 (coming back to school) – Work Session – Hold in the Science Room. Plenty of space and air conditioned. Wednesday, 08/12/20, 2:30 PM. Next regular Board Meeting, 8/26/20, 5:30 PM, location TBA.
5. April and May Policy Updates, initial review – This is the first review only. Superintendent Houghtaling will look over and make suggestions.
6. Approve Job Description – This is for the Reset Room support position. Included in your packets is the job description. It is different than the typical EA position, which required it to have its own job description. These differences put it in a higher pay bracket.
7. Organization Resolutions to Designate the Following: Resolution 20-21 001

ACTION ITEMS

1. Approve Consent Agenda

- June 15, 2020 – Board Meeting Minutes
- June 2020 Disbursements
 - Accounts Payable: Check numbers 5127-5179 in the amount of \$47,522.13.
 - Payroll Expenses: Checks and Direct Deposits in the amount of \$239,774.27.

Motion made to approve the consent agenda with the addition of Director Sickles included in the Thank You for working on the Teacher Contracts, by Director Sickles. Seconded by Vice Chair Davis
Vote: all ayes, with amendment.

2. Approve Behavior Support Job Description

Motion made by Director Kidd. Seconded by Director Sickles
Vote: all ayes.

3. Organizational Resolution 20-21 001
RESOLUTION 2021-001: Organizational Resolution

A. We hereby designate the following:

1. Art Houghtaling, Superintendent, as the Falls City School District Budget Officer for the 2020-21 fiscal year. ORS 294.331
2. Service Officers as follows:

FCSD Health and Safety Officer	John Gilbert
FCSD Affirmative Action Officer	Art Houghtaling
FCSD Title IX Officer	Art Houghtaling
FCSD 504 Officer	Art Houghtaling
FCSD Student Records	Natascha Perkowski and Judy Scheet
FCSD Privacy Officer	Donna Creekmore
3. PACE/WHA Insurance to act as Record of Agent for all property and liability insurance.
4. SAIF to act as Record of Agent for all workers' compensation insurance.
5. OEBC to act as Record of Agent for employee benefits.
6. Local Government Investment Pool (LGIP) operated by the State Treasury Department and Oregon State Credit Union, as the Official Investment Depositories
7. Art Houghtaling, Superintendent, and/or his designee(s), as it authorized representative(s) for negotiating and signing contracts for programs, services and materials as defined in the 2019-20 Budget and within the appropriations adopted by the Board for the 2020-21 fiscal year and for special revenue funding.
8. Pauley, Rogers and Co., P.C. is the auditing firm for conducting the audit for the accounting records for the 2020-21 fiscal year. ORS 327.137/326.465
9. Appointment of Legal Counsel as follows:

Oregon School Boards Association (OSBA)
Special Districts Association of Oregon (SDAO)
Garrett, Hemann & Robertson
Lisa Freiley (WESD)
10. Determine Amount of Blanket Crime Coverage:

The Board of Directors of Falls City School District determines the following for 2020-21 fiscal year per ORS 332.525:

 - All employees
 - \$250,000.00
11. Polk County Itemizer-Observer shall be the generally designated official newspaper of the District.
12. Art Houghtaling, Superintendent, as the Falls City School District Elections Officer for the 2020-21 fiscal year and authorized him to call Falls City School District elections, canvass the abstracts prepared by the Polk County Elections Department, and determine the results of such elections for the Board to affirm.

Motion made by Director Kidd, seconded by Director Sickles
Vote: all ayes.

GOOD OF THE ORDER:

- Amy Houghtaling – Make sure when we are speaking with parents about the new year that the decision is out of our hands, we are following state mandated guidelines as we start the year with Distance Learning.
- John Gilbert – All the lights in the elementary have been switched to LED at no cost to the district. This constitutes about a \$18,000 improvement. Radon testing fell under the required thresholds.
- Donna Creekmore - Would it be possible to offer childcare to district employees?
- Art Houghtaling – If anyone would like to help word smith the letter to parents, your help would be appreciated. It will go out via Remind, Facebook, and Email.
- Shanda Yother – Reiterated the need for better sound quality for Zoom meetings.

ANNOUNCEMENTS:

Next Regular Board Meeting: Wednesday, August 28, 2020.

Regular Session at 5:30 PM.

Chairman Young adjourned at 7:10 PM.

