

**FALLS CITY SCHOOL DISTRICT #57
SPECIAL BOARD MEETING**

September 21, 2021 5:30 PM

Art Houghtaling, Superintendent

503-787-3521

The Falls City School Board will meet Tuesday, April 20, 2021 at 5:30 pm in person and virtually on Zoom. The public is welcome to attend the open portion of any meeting as posted. A link to the Zoom meeting is available on the district website at fallscityschools.org.

REGULAR BOARD MEETING - OPEN TO THE PUBLIC

Chairman Davis opened at 5:35 pm

1. Flag Salute
2. Additions or amendments to the agenda
3. Recognition of, and comments from, audience members/citizens

Went into executive session at 5:36 pm

EXECUTIVE SESSION – CLOSED TO THE PUBLIC

5:36 PM

(ORS 192.660(2)(i): "To review and evaluate the performance of the superintendent or any other public officer, employee or staff member, unless that person requests an open hearing."

"a quorum of the board may be in attendance at this session but will not be acting on district business as a board"

- Reviewed Applicants with the Steering Committee to select applicants for interviews.

Chairman Davis closed executive session at 6:21 pm

Break

Reopened executive session at 6:30 pm

Closed executive session at 6:52 pm

OPEN SESSION – 6:52 pm

Board Members in attendance:

Bret Davis, Chairman
Shanda Yother, Director
Dana Schowalter, Director

Jami Kidd, Vice Chairman
Bob Young, Chairman

Staff Members in Attendance:

Art Houghtaling, Superintendent
Donna Creekmore, School Board Sec.
John Gilbert, Facilities Manager
Lynn Bailey, HS Teacher
Sean Burgett, HS Teacher
Jessica Turndige, MS Teacher

Micke Kidd, High School Principal
Alea Littleton, HS Counselor
Corrine Symolon, SEL Director
Stephanie McEwen, HS SpED
Renee Smith, HS EA

INTERPRETERS FOR IMPAIRED: To request interpreter services, call 503.787.3521 x2216 at least 24 hours prior to the meeting.

Prepared by Donna Creekmore

**Finalist Forum/Day in the Community
Falls City School District
Wednesday, November 3rd, 2021**

- 12:30 pm Candidates arrive at district offices (111 N. Main Street)
- 12:45 pm Lunch with board
- 2:45 pm Board debriefs reference checks/prepare for interviews
(Executive session)

	Interview (exec session) Bd Room	Conversation/Tour with Administrators
3:30 pm	A	B
4:15 PM	B	A

- 5:00 pm Break
- 5:30 pm Community/Staff Meeting and Greet
(Public meeting at the Fire Department/Community Center. Each candidate gets 25 minutes with the audience in a moderated Q&A.)
5:30 pm – A
6:00 pm – B
- 6:30 pm Break
- 6:45 pm Board debriefs audience comments/feedback from the administrators (Executive session)
- 7:15 pm Board deliberates on “top choice” (Executive session)
- 8:00 pm Discuss contract parameters, if needed (Public meeting)
- 8:30 pm End

Audience Members in attendance:

Steve Kelley, OSBA Director of Board Development & Executive Searches
Jon Creekmore, Community Member/Parent

INFORMATION & DISCUSSION ONLY

1. Develop Interview Schedule – Reviewed
2. Discuss Interview Question Development Process – Mr. Kelley will email a list of questions to choose from. Will continue emailing process till the questions are narrowed down. Questions will be finalized the day of the interviews.
3. Establish Contract Parameters – Current contract needs to be sent to the attorney for review. Use the current one to create a base. Discussed the need to know what our financial outlook is so that we have informed bargaining. Can we request Jackie Olson from LBL do a presentation to explain our current financial availability? We will need to have a base contract ready to go the day after the final interviews. We need to review Policy CBA at the next board meeting.
4. Train Board on Internet/Social Media Searches – Chose Dana Schowalter and Bret Davis to do the Internet/Social Media Searches. Information found will be brought to the pre-interview meeting. Reviewed Internet Do's and Don'ts.
5. Hiring of Project Manager for the Elementary Enclosed Play Structure – Director Young recused himself for this discussion. Chairman Young contacted our attorney who said we need to be careful and insulate ourselves. With only about \$63,000 left to finish the gym, we have to determine if it still warrants a Project Manager. However, if we include the floors, basketball hoops, and volleyball net, it would increase the dollar amount still needed and may create that need. Do we want to decide to finish it at all costs? Jackie Olsen has said that there is money to be spent. Many grants we could pull from. Who will be the project manager for the remainder of the build if we don't hire one? Decided to table the discussion for now. Add Project Manager Discussion to the October Board Agenda.

Good of the Order

- Director Schowalter shared that OSBA had canceled the November Convention.

ANNOUNCEMENTS:

Next Regular Board Meeting: Thursday, October 21, 2021
Budget Committee Meeting @ 5:30 PM
Open Session @ 6:30 PM

Chairman Davis Closed the Meeting at 8:14 pm

